



**Katherine L. Albani Middle School**  
**9140 Bradshaw Road**  
**Elk Grove, CA, 95624**  
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**Brie Bajar Principal**

**Jessica Ghalambor, Vice Principal**  
**Kristen Miller, Vice Principal**  
**Chris Woods, Teacher-in-Charge**

March 6, 2018

Dear Parent/Guardian:

This letter contains all of the information you need regarding end of the year 8<sup>th</sup> grade activities including participation in the promotion ceremony. Due to the size of our 8<sup>th</sup> grade class, we will have two promotion ceremonies. The assigned ceremony times cannot be altered due to limited seating space, with the exception of accomodating siblings. Your child will either participate in the 1:15 p.m. ceremony **OR** the 2:45 p.m. ceremony. Please read and review this letter carefully with your student, and have your student return the signed contract to their 3<sup>rd</sup> period teacher no later than Wednesday, March 14<sup>th</sup>, 2018. Please note these important items:

- Promotion is scheduled for Friday, May 25, 2018.
- Promotion times are 1:15 p.m. or 2:45 p.m. at the Pleasant Grove High School Gym.
- Each student will receive four (4) promotion tickets. **NO EXCEPTIONS!**
- The promotion time for your child is based on his/her 3<sup>rd</sup> period homeroom teacher (see page 5).

Any questions you may have regarding promotion activities can be directed to our Activities Director, Donna McNeel. Questions regarding promotion eligibility can be directed to the Counseling Department.

Cordially,

Brie Bajar  
Principal

Donna McNeel  
Activities Director

**IMPORTANT EVENTS "AT A GLANCE"**

March 15, 2018	Thursday	8 <sup>th</sup> grade class picture taken by Lifetouch on the field during with 4 <sup>th</sup> period class.
April 4, 2018	Wednesday	<b>Promotion Pictures</b> taken by Lifetouch during P.E. Classes. Check the KAMS website ( <a href="http://kams.egusd.net">http://kams.egusd.net</a> ) for a link to an electronic form. Also, paper forms will go out through 3 <sup>rd</sup> period at the end of March.
April 9, 2018	Monday	After this date, students with overdue library materials or fines will be placed on the "No Activities List" and cannot participate in school activities until library issues have been cleared.
May 2, 2018	Wednesday	<b>Awards Night</b> (by personal invitation) 6:00 p.m. – 7:00 p.m.
May 18, 2018	Friday	<b>8<sup>th</sup> Grade Promotion Dance/Yearbook Distribution Party</b> from 5:30 p.m. – 7:30 p.m. Tickets will be on sale at the Student Store beginning May 7 <sup>th</sup> . Ticket Cost: \$10 w/ ASB or \$12 w/o ASB; price increases to \$15 on the day of the dance. No tickets sold after 8 <sup>th</sup> grade lunch on May 18 <sup>th</sup> . (Cash only; no checks accepted).
May 21, 2018	Monday	Deadline for 8 <sup>th</sup> graders to return <b>ALL</b> textbooks, library books, and pay fines. The final deadline for paying library fines and returning books, in order to participate in promotion, is 3:20 p.m.
May 23, 2018	Wednesday	<b>Promotion practice</b> and <b>promotion ticket</b> distribution through 3 <sup>rd</sup> period teacher.
May 24, 2018 <b>Minimum Day</b>	Thursday	8 <sup>th</sup> Grade Promotion Party at KAMS during school hours.
May 25, 2018 <b>Minimum Day</b>	Friday	<b>8<sup>th</sup> Grade Promotion</b> – Pleasant Grove High School Gym at 1:15 p.m. or 2:45 p.m. Promotion is based on 3 <sup>rd</sup> period teacher. Please see attached list on page 5 to find your promotion time. This is the last day of school; students are expected to attend school unless excused by a parent phone call.

KAMS welcomes those with disabilities to participate fully in the programs, services and activities offered to students, parents, guardians and members of the public. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in any program, service or activity offered to you, please contact the school secretary, Vickie Stuart, at least 48 hours before the scheduled event so that we may make every reasonable effort to accommodate you. [Government Code Section 54953.2; Americans with Disabilities Act of 1990, Section 202 (42 U.S.C. Section 12132).]

## STUDENT ELIGIBILITY FOR PROMOTION CEREMONY AND PROMOTION PARTY

Students must meet the following criteria to participate in the promotion ceremony:

- ◆ Earn a **minimum of 100 credits** during the 8<sup>th</sup> grade at Albani Middle School.
  - Adjustments to the credit minimum will be made for students who entered Albani Middle School mid-year.
  - Students who earn less than 100 credits will not participate in the promotion ceremony but may be able to promote to 9<sup>th</sup> grade. These students and their parents will be notified by letter and/or phone call.
- ◆ Have **no more than one academic “F”** during the 4<sup>th</sup> quarter starting March 12, 2018.
- ◆ Have **no more than one citizenship “U”** during the 4<sup>th</sup> quarter starting March 12, 2018.
- ◆ Have **no more than one incident of home suspension** during the 4<sup>th</sup> quarter starting March 12, 2018.
  - Exception: Students who are home suspended during the week of promotion are NOT eligible to participate in the promotion ceremony, even if this is their first suspension.
- ◆ Have **no outstanding library fines** including lost or unreturned books from any school in the Elk Grove School District.
  - Parents will receive written notification of fines and overdue books.
  - **May 24<sup>th</sup> is the absolute last day that fines can be cleared** in time for a student to make the promotion ceremony eligibility list. **Tickets will not be issued until fines are paid.**
- ◆ Attend classes at Albani Middle School. Independent Study students are not eligible to attend the promotion ceremony.

## I.D. CARD REPLACEMENT

I.D. card replacements can be ordered for \$5.00 at the Student Store during lunch time. Order 24 hours in advance.

## 8<sup>th</sup> GRADE NATIONAL ANTHEM TRYOUTS

**Tryout Date:** Friday, April 6, 2018

**Time:** 8<sup>th</sup> grade lunch

**Who:** All promoting 8<sup>th</sup> grade students who are not on the “No Activities List”

**Where:** MC - 3

**Expectations:** **Monday, March 12, 2018** - Sign-ups for Tryouts will be available on the KAMS website (<http://kams.egusd.net>) AND on the door outside of MC – 3.

**Friday, March 23, 2018** Last day to sign up.

**Monday, April 2, 2018:** An email will be sent to those who signed up indicating tryout times. On **April 6<sup>th</sup>**, report to MC-3 to perform at the designated time during lunch. Students will be asked to perform for a small committee of staff members and Leadership students. From these finalists, representatives will be chosen to sing at either Promotion A or Promotion B

## 8<sup>th</sup> GRADE PROMOTION SPEECH TRYOUTS

**Tryout Dates:** April 9 - 11, 2018

**Time:** 8<sup>th</sup> grade lunch in MJ-11

**Who:** All promoting 8<sup>th</sup> grade students who are not on the “No Activities List”

**Where:** MJ-11 (Tregove’s room)

**Expectations:** **Monday, March 19, 2018** - Sign-ups for Tryouts will be available on the KAMS website (<http://kams.egusd.net>) AND on the door outside of MC – 3. **April 3, 2018** – Last day to sign up for tryouts; Speech Application and a copy of speech are due. A copy of your speech must be shared on Google Docs with Mrs. Tregove and Mrs. Richardson.

**April 6, 2018** - An email will be sent to those who signed up indicating tryout times. The finalists will be asked to perform speeches for a small committee of staff members and students during their lunch in room MJ-11. Two representatives for each promotion will be chosen to speak.

## ACADEMIC AWARDS NIGHT

- Date:** Wednesday, May 2, 2018
- Time:** 6:00 p.m. – 7:00 p.m.
- Where:** Katherine L. Albiani Middle School Gym - **by personal invitation only.**
- Expectations:** This is a special occasion. Please dress in semi-formal attire, while adhering to the school dress code. We expect exceptional student behavior at this event. No cell phones to be used by students during the event.

## PLEASANT GROVE HIGH SCHOOL WELCOME ASSEMBLY

- Date:** Monday, April 16, 2018
- Time:** 3<sup>rd</sup> period
- Who:** All 8<sup>th</sup> grade students will be attending a rally at PGHS
- Where:** Pleasant Grove High School Main Gym
- Expectations:** Students are expected to exhibit exceptional behavior at all times.

## 8<sup>th</sup> GRADE PROMOTION DANCE & Yearbook Distribution Party

- Date:** Friday, May 18, 2018
- Time:** 5:30 p.m. – 7:30 p.m.
- Who:** All 8<sup>th</sup> grade students who purchase a dance ticket between May 7 - May 18, 2018 and are not on the No Activities List.
- Where:** Katherine L. Albiani Middle School Multipurpose Room & Gym
- Cost:** \$10 with ASB sticker, \$12 without ASB sticker. Ticket price increases to \$15 the day of the dance with or without an ASB sticker. All students must present their I.D. card to purchase a ticket and to enter the dance. No tickets sold after school the day of dance. Students will receive food, unlimited use of the photo booth & a one-of-a-kind souvenir.
- Dress:** Appropriate, nice school clothes or “dressy” dresses; suits or sports jackets and ties are optional. No tuxedos or long formal gowns. School dress code applies (see page 6). Students will be asked to leave the dance if dresses are too short and/or out of compliance.
- Appropriate Dance:** Students who dance inappropriately will be removed from the dance. Students have been forewarned all year, as the dance expectations are very clear.
- Arrival/ Departures:** **Students will not be admitted into the dance after 5:45 p.m. unless accompanied by a parent or guardian.** Students must stay until **7:30 p.m.** unless a parent comes into the dance and signs them out. Students must be picked up promptly at **7:45 p.m.** or they will be placed on the No Activities List.

## NO ACTIVITIES LIST

A No-Activities List is kept at Katherine L. Albani Middle School to reinforce our expectations that all students behave responsibly. To participate in school-sponsored activities at Albani, a student must:

- ◆ Maintain a 2.0 GPA (semester and/or progress report with no "F" grades).
- ◆ Maintain satisfactory citizenship (no "U" grades).
- ◆ Meet behavior eligibility criteria (**no** unserved detentions or home suspensions during the week of the activity).
- ◆ No overdue library books, lost textbooks, or any unpaid fines.

## 8<sup>th</sup> GRADE PROMOTION PRACTICE

**Date:** Wednesday, May 23, 2018

**Time:** 12:15 p.m. – 3:00 p.m.

**What:** Students will practice for promotion in groups A or B. All expectations will be reviewed during this time.

## 8<sup>TH</sup> GRADE PROMOTION PARTY

**Date:** Thursday, May 24, 2018 (**Minimum Day**)

**Time:** Students report to 1<sup>st</sup> period at 8:00 a.m. The Promotion Party will begin at 9:30 a.m. and will continue until 12:15 p.m. At that time, students will report to their 3<sup>rd</sup> period class and will be dismissed at 12:30 p.m.

**Who:** All 8<sup>th</sup> grade promoting students who have turned in the Promotion Contract Agreement Form.

**Where:** Katherine Albani Middle School sports fields and black top.

**Cost:** Free! Students will be provided with lunch, entertainment, inflatable games, game truck and many more fun surprises!

**Expectations:** School dress code and school rules apply. Students are expected to be on their best behavior.

## 8<sup>th</sup> GRADE PROMOTION CEREMONY

**Date:** Friday, May 25, 2018 (**Minimum Day**)

**Promotion Time:** 1:15 p.m or 2:45 p.m. Please see page 5 for assigned promotion based on 3<sup>rd</sup> period teacher.

**Arrival Time:** Students report directly to PGHS gym through the back doors and sit in their designated seat no later than **12:45 p.m. for Promotion A or 2:15 p.m. for Promotion B.**

**Who:** All promoting 8<sup>th</sup> grade students and guests with tickets. All guests must **bring tickets**. Seating is limited and **NO ONE** will be admitted without a ticket.

**Where:** Pleasant Grove High School Gym

**Dress:** Dress code specifics from the student handbook are attached (page 6).

**INAPPROPRIATELY DRESSED STUDENTS WILL NOT BE PERMITTED TO PARTICIPATE. IF THERE IS SUFFICIENT TIME TO REMEDY THE DRESS VIOLATION, STUDENTS CAN REJOIN THE CEREMONY.**

**Gifts for Students:** Students are not allowed to carry anything that is not issued by the school with them during the promotion ceremony. If you bring such items, please give them to the student after the ceremony. **BALLOONS WILL NOT BE PERMITTED IN THE GYM.** Balloons obstruct the view of the audience.

**Parking:** Parking is limited to the PGHS and KAMS parking lots, as well as adjacent residential streets.

**Tickets:** Promotion tickets will be distributed to students during promotion practice on May 23<sup>rd</sup> by their 3<sup>rd</sup> teacher. Each 8<sup>th</sup> grade promotee will receive four (4) tickets. **Due to the size of the gym, extra tickets are NOT available.** If you are a family with more than two parents, please work together to decide how your four tickets will be used.

## 2018 KAMS Promotion Assignment

Below is the list of promotion times based on each student's **3<sup>rd</sup> period teacher**. Changes to promotion times will not be made. The assigned ceremony times cannot be altered due to limited seating space. The only exception will be to accomodate siblings. If needed, please contact school secretary, Vickie Stuart at (916) 686-5210.

<b>Promotion A – 1:15 p.m. at PGHS Gym</b>	<b>Promotion B – 2:45 p.m. at PGHS Gym</b>
Students sit in designated seat at <b>12:45 p.m</b>	Students sit in designated seat at <b>2:15 p.m</b>
Mr. Allen	Mr. Beaudin
Ms. Campbell	Mr. Carlton
Ms. Evans	Mr. Gustafson
Ms. Hall	Mr. Haight
Ms. Hendryx	Ms. Hazdovac
Ms. Hills	Ms. McEntee
Ms. Howe	Ms. McLaughlin
Ms. Kennedy	Ms. McTizic
Ms. McNeel	Ms. Moreno
Ms. Metesser	Ms. Seto
Mr. Prim	Mr. Swain
Ms. Sanford	
Mr. Souliere	
Ms. Trengove	
Ms. Trice	
Ms. Trumbull/ Weber	
Ms. Washington	

## PROMOTION AND DANCE DRESS CODE AND GROOMING GUIDELINES

Parents or guardians have the primary responsibility for appropriate standards of dress and grooming. Additionally, the Elk Grove Unified School District has the responsibility to establish and maintain appropriate standards of dress and grooming that support a positive, appropriate, and safe learning and teaching environment.

The purpose of a dress and grooming code is to facilitate education, not to inhibit any person's taste in attire or appearance. Students should be clean and neatly dressed in a manner that will be decent, not hazardous to the health and safety of the students, and not disruptive or distracting from the the educational program of the school.

In addition, no articles of clothing or school materials, including hats, backpacks, book covers, and binders, may have pictures, printing, or writing that is gang affiliated, crude, vulgar, profane, sexually suggestive, racially, ethnically, or religiously intolerant, that promotes violence, the use of drugs and/or alcohol, or which in the opinion of the Katherine L. Albiani Middle School administration, is disruptive to the learning environment.

The school reserves the right to determine and enforce this dress code and to determine what constitutes a violation. Clothing shall sufficiently conceal undergarments at all times. Appropriate footwear must be worn at all times. Specifically, the students at Katherine L. Albiani Middle School are expected to abide by the following dress code:

<b>1. PANTS, SHORTS, SKIRTS:</b>	<ul style="list-style-type: none"> <li>• No undergarments showing</li> <li>• No holes, rips or frays higher than mid-thigh</li> <li>• No "sagging pants"</li> <li>• No "short shorts" or "short skirts." Shorts, skirts and dresses must not be shorter than mid-thigh.</li> <li>• No pajamas except for flannel pajama bottoms during designated spirit days</li> <li>• Belts must be tucked around the waist</li> </ul>
<b>2. TOPS, SHIRTS, BLOUSES:</b>	<ul style="list-style-type: none"> <li>• No undergarments showing (including clear bra straps)</li> <li>• No bare midriffs: tops must completely cover the skin and overlap the waistband of pants, shorts, or skirts. When arms are raised above the student's head, if the garment does not fall naturally below the midriff area, the student is in violation.</li> <li>• No low cut tops</li> <li>• No "see-through" or fishnet fabrics</li> <li>• No halter tops, strapless tops, off the shoulder tops, or bra-like tops</li> <li>• No muscle shirts (sleeveless shirts) for boys</li> </ul>
<b>3. FOOTWEAR:</b>	<ul style="list-style-type: none"> <li>• Shoes must be worn at all times</li> <li>• No house slippers, or "wheelies" are allowed</li> </ul>
<b>4. HAT/HEAD COVERING POLICY:</b>	<p>The Elk Grove Unified School District allows students to wear certain types of hats on campus to protect them from damage caused by exposure to the sun. At Katherine L. Albiani Middle School, students may not wear baseball caps and visors with writing and/or images that are deemed by school administration to be disruptive to the learning environment. All cap bills must face forward.</p> <p>In addition, the following rules regarding hats on campus must be observed:</p> <ul style="list-style-type: none"> <li>• Bandanas, skull/wave caps, and masks are not permitted on campus</li> <li>• Grooming items and headwear such as hair rollers, shower caps, hair rags, picks worn in the hair, etc., are not allowed</li> </ul> <p>Please note that teachers may prohibit the wearing of hats within their individual classrooms. As consistent with their respective classroom policies.</p> <p>In consultation with law enforcement or other gang experts, the school administration may limit clothing or apparel where there is a reasonable basis for identifying such clothing or apparel as gang affiliated. Limitations and prohibitions on gang-related clothing or apparel will be applied equally to all students, and in no instance will a student's clothing or apparel be identified as gang-related based solely on the student's race, national origin or ancestry.</p> <p>Students failing to comply with the dress code may be asked to call their parents or guardians to bring a change of clothing, may have inappropriate items confiscated, or in the case of repeated violations, may be subject to progressive disciplinary consequences.</p>

# 2018 KAMS Promotion Contract Agreement

3<sup>rd</sup> period Teacher: \_\_\_\_\_

Student Name: \_\_\_\_\_

ID #: \_\_\_\_\_

I have read and understand the 8<sup>th</sup> Grade End of the Year policies contained in the 8<sup>th</sup> Grade End of the Year Letter for the 2017 - 2018 school year. Promotion is the last day of school, **Friday, May 25, 2018**, and I understand I am expected to attend school unless excused by a parent or guardian. Further, I understand that if I do not return this letter to my 3<sup>rd</sup> period teacher, I will be placed on the No Activities List and **will not be able to do the following until this contract is returned:**

- 1) Purchase ticket or attend the 8<sup>th</sup> Grade Promotion Dance
- 2) Attend 8<sup>th</sup> Grade Promotion Party
- 3) Receive 8<sup>th</sup> Grade Promotion Tickets

\_\_\_\_\_  
Print Student's Name

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Parent's Name

\_\_\_\_\_  
Parent/ Guardian's Signature

\_\_\_\_\_  
Date

*Sign & return to your 3<sup>rd</sup> period teacher on or before: **Wednesday, March 14, 2018***

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## 2018 KAMS Parent Participation/Donation Form

### **Volunteer Opportunities:** Please put a check in the box if you are interested in helping.

- 8<sup>th</sup> grade Promotion Dance & Yearbook Distribution  
KAMS Parents are needed to pass out yearbooks and work snack bar at dance from 5:00 p.m. - 7:45 p.m.
- Food donations for 8<sup>th</sup> Grade Promotion Dance on Friday, May 18<sup>th</sup>  
Please indicate which item you will be bringing by placing an 'x' in the box:  
soda (cans), chips, water, candy, cookies, Gift cards for prizes  
Please deliver items to Student Services the morning of Monday, May 14<sup>th</sup>.
- Food donations for 8<sup>th</sup> Grade Promotion Party on Thursday, May 24<sup>th</sup>  
Please indicate which item you will be bringing by placing an 'x' in the box:  
soda (cans), chips, water, candy, cookies, Gift cards for prizes  
Please deliver items to Student Services the morning of May 21<sup>st</sup>.
- Donate funds to offset expenses (please place donation in a sealed envelope labeled 8<sup>th</sup> Grade Promotion Donation and return to the Student Store).
- Staff Appreciation Dinner - Wednesday, May 9<sup>th</sup>, 2018. Donated funds will be used to offset expenses or gift cards to give away for prizes for Albiani Staff (please place donation in a sealed envelope labeled Staff Dinner Donation and return to student store).

Parent/Guardian Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Student Name: \_\_\_\_\_